



Our plan

- Our Give-Away event will normally be held once a month, on the fourth Saturday of the month.
- We will be at the Coleman James Learning Center. The Center is located in the middle of the Community Arms Apartment complex at: 151 E. Orange Grove Bl., Pasadena, CA 91103
- We will be giving away computers as they become available. People will apply at the event and we will pick who gets the computers.
- We will tell people in the church about The Hands Ministry personally.

We still need

- More people – we have enough but more hands makes light work.
- Money – To buy supplies we need as well as additional food and things to be given out.
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What you can do now to help

1. Pray
2. Get more people involved. Talk about what we are doing. Give out the flyers we posted on the website.
3. Support the Ministry by giving money.
4. Let people know what we need. Tell everyone that wants to support the ministry how they can help:
 - a. Clothes can be left on Shawna's porch or call Jan 626 222-9192 to arrange for pick-up.
 - b. Checks can be mailed to: The Hands Ministry, C/O Karen Thomason, PO Box 1451, La Canada, CA 91012.
 - c. Donations can be made by credit/debit card on the website: TheHandsOnline.org.

The Event

Before you come:

- Take some time to pray for the event.
- Keep in mind the neighborhood. Do not wear Red or Blue. Do not wander alone. Do not bring expensive jewelry or gadgets.

When you come:

- Give your name and ask them for theirs. Refer to people by name when possible. We do not want to treat people like cattle.
- You can refer to “people in need” or our “patrons” but not “the poor”
- Most important remember who we are and why we are doing this. Attitude is everything here. We are the representatives of our Church and of Christ. So be mindful of what you say and do.

Whether you carpool or not be at the center by 8:30am. We will set up and be ready by 9am. We plan to take the last person around 11:00 so we can be done at 11:30. We will clean up and plan to leave at 12 noon.

The Give-away:

- We will set up a table at the entrance. A Hands associate will fill out the registration forms and verify the patron’s name and address with a utility bill or ID.
- We will offer prayer after registration. After prayer, patrons will be called to the clothes room in the order they registered. If the patron in front is in prayer we wait till they are ready, no skipping over people who are praying.
- The clothes will be set up around the room on tables or racks. Tell each patron how much they can take, one or two bags. Keep track of time in/out.
- Patrons will be called by name to the pantry when time is up in the clothes room. An associate will bag items chosen by the patron.
- On the way out each family will be given a Dovetail box.

We need the people at the event to:

1. Pray with patrons.
2. Crowd control (We need people to meet and greet people, answer questions, give directions, and hand out flyers to invite more people into the event)
3. Register new patrons at the door. (We may need extra people here for the first few times.)
4. Manage the clothing room.
5. Bag pantry items.
6. Hand out dovetail boxes.
7. We may want to help patrons carry boxes to their apartment.